**REALTOR® ASSOCIATION OF ACADIANA**

**MLS Committee**

**August 13, 2024**

**Minutes**

**PRESENT:** Bailey Caldwell, Jeannie DelGreco, Lane Duplechin, Judy Garber, Eloise Gauthier, Carol Grindrod, Cindy Herring, Elena Ladmirault, Lori McCarthy, Ken Simeral, Reid Smith, Kimberly Lafleur, Christie House Theaux, Helen Thibeaux, Angi Trahan, and Nikki Wilson

**ABSENT:** Susan Holliday

**ALSO PRESENT:** Amber Miller

The meeting was called to order by Kimberly Lafleur at 9:03 a.m.

* **Motion to approve the minutes from the June 18, 2023 meeting.** The motion was seconded and passed.

**OLD BUSINESS**

1. **Review Rules regarding MLS Exclusion.** The minutes from February 2020 and the form were reviewed. Motion to follow fine protocol according to the rule that a yard sign was installed. Motion seconded and passed.
2. **Forms Task Force.** Multiple forms were requested to be reviewed. Motion to have the forms task force review or create an Addendum to Buyer Broker Agreement, Commission Agreement Form, One Time Listing (with & without seller representation), MLS Exclusion Form, and Listing Cancellation. Motion was seconded and passed.

**NEW BUSINESS**

1. **Tas Assessor Logins in FlexMLS.** Motion to allow our local tax assessors to keep their FlexMLS logins as they currently are. Motion was seconded and passed.
2. **Iberia Tax Assessor/Clerk of Court.** Motion for Susan, Amber, and CRS Tax to set up a meeting with Iberia Parish Clerk of Court. Motion was seconded and passed.

**ROAM Ops Committee Update:**

1. Amber went over the ROAM Ops Committee minutes and upcoming agenda items.
2. Board of Managers Update. Christie Theaux updated the committee on new violations for compensation to follow the buyer written agreement fine schedule and adding new fields for concessions.

**STAFF UPDATE:**

1. **ROAM Merge Update.** Amber provided an update on the data merge with ROAM.
2. **Flex MLS Fields.** Amber notified the committee of text field updates for legal description, public and realtor remarks, and removal of supplemental field. Adding in school district field. Also, Amber has added in Help Text and Constraints in the MLS.
3. **MLS Audit.** Amber updated the committee on the findings from the audit. Motion that fines would be issued per listing and to add an extended payment plan option to everybody. Motion was seconded and passed.
4. **ShowingTime Disclaimer.** Amber updated the committee on the language which would show before each appointment is scheduled and members have to acknowledge.

There being no further business, the meeting adjourned at 10:51 a.m.

Minutes submitted by:

Amber Miller

Amber Miller, MLS Director