**REALTOR® ASSOCIATION OF ACADIANA**

**MLS Committee**

**September 18, 2018**

**Minutes**

PRESENT: Jacquelyn Cain, Mark Dunbar, Paula Duncan, Alyson Finch, Eloise Gauthier, Troy Hebert, Cindy Herring, Jim Keaty, Lori McCarthy, Danny Nugier, Don Perron & Helen Thibeaux.

ABSENT: Steven Desormeaux (U) and Dennis Jones (U)

ALSO PRESENT: Mary Sliman, Susan Holliday, Walter Campbell, Rebekah Hebert and Kelly Darby.

The meeting was called to order by Jim Keaty at 9:00a.m.

1. **Motion to approve the minutes from the August 21, 2018 meeting.** The motion was seconded and passed.
2. **Motion to strictly enforce Section 20.5 regarding Key Use Restrictions and to add the language allowing for sellers to authorize Lessees to access the property for non-real estate related activities. Section 20.5 would now read as follows:**

 **Section 20.5 USE RESTRICTIONS**

Lessee shall use the eKey only for the purposes of gaining authorized entry into real property on which an RAA issued lockbox has been installed pursuant to an agreement with the seller of such real property. Use of a Key to gain entry to a property for any purpose other than the exercise of authority or responsibility derived from the agency or other legally recognized brokerage relationship granted by the owner in the Listing agreement or offer of cooperation by the Agent, or from an appraisal relationship with the owner or contract buyer, is specifically prohibited **unless Seller has authorized access for non-real estate related activities**. Utilization of information derived from viewing properties shall not be used or conveyed to anyone for any purpose other than to facilitate the sale or lease of real property.

The motion seconded and passed.

1. **Motion to accept the proposed Procedure For Licensed Assistants Access to MLS.** The motion was seconded and passed.
2. **Motion to update Appendix A to address fines for Licensed Assistant termination.** The motion was seconded and passed.
3. **Motion to approve the proposed Request for Licensed Assistant Account Access form.** The motion was seconded and passed.
4. **Motion to deny Angela Roberson’s fine appeal.** The motion was seconded and passed.

NEW BUSINESS

1. **Motion to add the two caravan forms – NOLA Lending’s & Iberia-St. Mary parish’s- to Instanet.** The motion was seconded and passed.

There being no further business, the meeting adjourned at 9:45a.m.

Minutes submitted by:

Mary Sliman, MLS Director